ADOT Citrix Access Gateway
Remote User Quick Start Guide

This document contains quick start instructions on using ADOT's Citrix Access Gateway to remotely access ADOT desktop software, applications and data.

Contents

Installing the Citrix Receiver Client

Installation of the Citrix Receiver Client on the computer from which you're connecting is required.

Browse to http://www.citrix.com/clients and download the appropriate "**Receiver**" for your operating system.   Install the downloaded client; a reboot may be required after installation.

Towards the end of the installation you will get the prompt pictured on the right, just click **Cancel**. The installation will be done.

Logging on to the Citrix Access Gateway

Open Internet Explorer or your device's browser, and browse to https://remote.azdot.gov, this will take you to ADOT's Citrix Access Gateway logon page. Enter the following:

User Name or RACF: Your RACF

LAN Password: Your normal, day-to-day, Active Directory password

Secondary Password: Cryptocard security password

Once the information is correctly entered, click the **Log On** button.
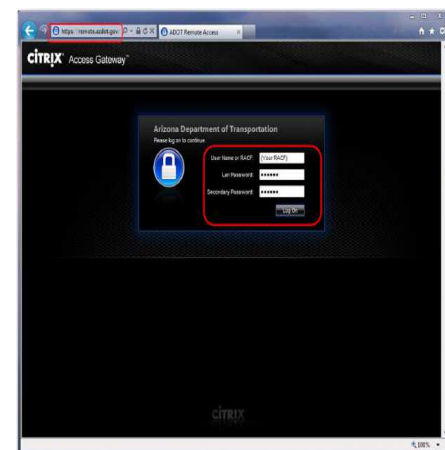
Launching your Citrix "Desktop"

Please select the Desktop that you normally use or select the ADOT basic Desktop for general use.

Note: If the desktop does not launch, make sure the Citrix Receiver Client has been installed on the computer from which you're connecting. The Receiver Client is available for download here: http://www.citrix.com/clients.

Within this Citrix Desktop you may navigate to all your files and network locations normally.
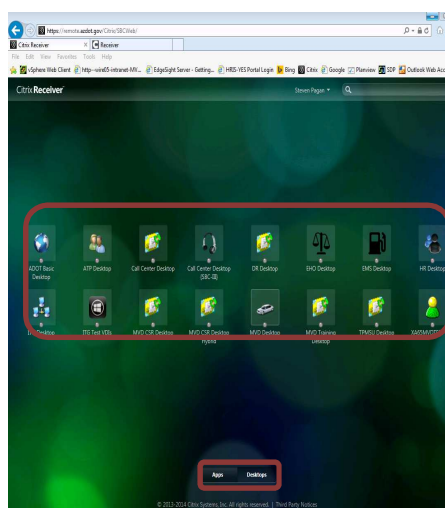
Launching Applications (Apps)

Once logged in, you may access your applications by clicking the **Apps** button at the bottom of the screen.

Select the Plus Sign on the left side of your window.

Click the application icon to add an application. Then click the icon(s) in the main window to launch an application or click a folder to access the bundled set of applications contained within it.

Note: If the application does not launch, make sure the Citrix Receiver Client has been installed on the computer from which you're connecting. The Receiver Client is available for download here: http://www.citrix.com/clients.

You can select the All Apps link and this will display all the applications you have permissions to and you can select each application to have them placed in to the main window for easy access. They will display with a green check mark in the menu and also appear in the main window for access. .
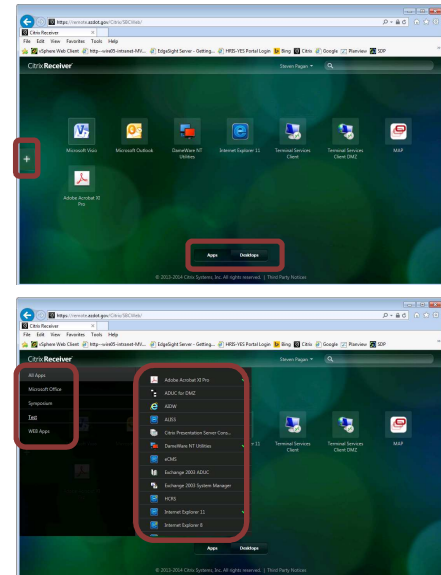
Obtaining Additional Assistance

For additional assistance, please contact the ADOT Service Desk at 602-712-7249. Due the wide variation in non-ADOT computer and home network configurations, support for personally owned computers is limited.